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## TRSA Clean Green Certification Application, Inspection and Certification Process

### Important Information

TRSA recommends for you to review and download a copy of the [Standard for TRSA Clean Green Certification](#) prior to submitting your application. **Please retain this page for your reference.**

### Application Process

1. Complete all sections of your application in its entirety. An incomplete application may cause a delay in processing.
2. Determine the appropriate application fee based upon whether the company is a member or non-member. **See Section II of the application.**
3. Submit a copy of your application with payment to TRSA by check or credit card. Applications are accepted by U.S. Postal Service, Courier Service (i.e., UPS, FedEx), fax or e-mail. **See Section X of the application.**
4. Confirmation of receipt of your application along with additional information will be emailed to you from TRSA.
5. TRSA Clean Green Certification Data Report Form: After TRSA receives your application and fees, a *TRSA Clean Green Certification Data Report Form* will be emailed to the primary contact indicated on the application. This form must be returned to TRSA.

### Certification Process

1. Once the *Clean Green Certification Data Report Form* has been evaluated, TRSA will notify the primary contact via email regarding certification decision.
2. Once certified, the primary contact will be informed of the inspection process.

### Inspection Process

1. Clean Green certification inspections will be conducted in the primary plant once during the three-year certification period.
2. Inspectors shall have access to certified facilities during normal business hours to conduct inspections for the purpose of determining compliance with this standard. Inspections will be scheduled at a mutually agreeable time between the TRSA inspector and the laundry facility. For more information regarding inspections, reference Section 5 of the [Standard for TRSA Clean Green Certification](#).
3. Once an inspection is conducted, expenses incurred by TRSA for onsite inspections will be invoiced separately based on actual costs.



# TRSA Clean Green Certification Application

## Important Information

Please reference the *TRSA Clean Green Application, Inspection and Certification Process* document while completing this application. **Please complete all sections in their entirety.**

## Section I: General Information

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First Time Applicant

Renewal Applicant

If renewing, please indicate your expiration date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Primary Plant Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Primary Contact's Email: \_\_\_\_\_

On-site Contact (if different than primary contact): \_\_\_\_\_

Cell Phone: \_\_\_\_\_ On-site Contact's Email: \_\_\_\_\_

Billing Address: (if different than primary plant address)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Billing Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

Billing Contact's Email: \_\_\_\_\_

## Section II: Clean Green Program Fees

Program Fees		Number of Plants			
		1-3	4-15	16-30	31+
Application Fee <sup>1</sup>	Member:	\$1,800	\$2,700	\$3,600	\$12,000
	Non-member:	\$5,400	\$8,100	\$10,800	\$36,000
Certification Fee <sup>1</sup>	Member:	\$1,800	\$1,680	\$1,440	\$1,200
	Non-member:	\$3,600	\$3,360	\$2,880	\$2,400
Inspection Fee 1 <sup>st</sup> time applicants only	Member:	\$2,000 <sup>2/3</sup>			
	Non-member:	\$4,000 <sup>2/3</sup>			
Reinspection Fee Renewal applicants only	Member:	\$2,000 <sup>2/3</sup>			
	Non-member:	\$4,000 <sup>2/3</sup>			
Total Number of plants to be enrolled <sup>4</sup>					

<sup>1</sup>Dependent on total number of plants enrolled.

<sup>2</sup>Inspections may be conducted on 10% of a company's plants over the three-year certification period.

<sup>3</sup>Does not include inspector's cost for travel, which is billed separately based on actual cost.

<sup>4</sup>Cleanroom facilities are exempt from the 100% enrollment requirement. New acquisitions are exempted from submission for three years from the date of acquisition.

## Section III: Indemnification Notice

Applicant shall indemnify and hold harmless TRSA, its officers, directors, members, and employees against any and all suits, actions, claims, damages, losses, liabilities, judgments, awards and costs (including reasonable legal fees and expenses), that may be sustained or incurred by, relating to, arising out of or resulting from any acts or omissions of applicant in connection with its use of the Clean Green trademark or certification program, or its violation or breach of any term or requirement of this Contract.

## Section IV: Confidentiality Statement

Information included in this application is strictly confidential. All information submitted on the application and in conjunction with the application will be held confidentially by TRSA and will not be disclosed to any third party without written consent of the Applicant. Access to the Application and all associated data will be restricted to personnel who need the information in order to fulfill the certification requirements.

## Section V: Media Notification

TRSA reserves to right to announce the acquisition of certifications to the laundry industry and media outlets via press releases, website updates, weekly newsletters and or *Textile Services Magazine*.

## Section VI: Conflict of Interest Statement

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It is TRSA policy that employees of TRSA must be free from conflicts of interest that could adversely influence their judgment, objectivity or loyalty to TRSA in conducting TRSA business activities. TRSA recognizes that employees may take part in legitimate financial, business, charitable and other activities outside their jobs, but any potential conflict of interest raised by those activities must be disclosed promptly to TRSA management.

## Section VII: Inspection Cancellations

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Inspections cancelled less than 14 days from the date of inspection will be subjected to a \$1,000 cancellation fee plus all inspector's cost for travel, which will be billed separately based on actual costs.

## Section VIII: Payment Information

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Application & Inspection Fees Amount Due: \$ \_\_\_\_\_  Fees paid on another application

Check Enclosed                      Credit Card Type:  VISA  MasterCard  AMEX  Discover

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_ CVV#: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Section IX: Payment Schedule

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Fee Type	Explanation
Application Fee(s)	Full payment must be received with your application
Inspection Fee(s)	Full payment must be received with your application
Inspector Costs	Invoiced separately, based on actual cost, after completion of inspection
Certification Fee	Full payment must be received with your application

## Section X: Application Submission

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Applications may be mailed, courier serviced, emailed or faxed to TRSA. **For your security, if emailing and paying by credit card, please call us with your credit card information or password protect your document.**

## Section XI: Authorization and Signature

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\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Title: \_\_\_\_\_