



1800 Diagonal Road, Ste 200, Alexandria, VA, 22314 • Phone: (703) 519-0029 • Fax: (703) 519-0026

Email: certification@trsa.org • www.trsa.org

TRSA Clean Green Certification Application, Audit and Certification Process

Important Information

TRSA recommends for you to review and download a copy of the [Standard for TRSA Clean Green Certification](#) prior to submitting your application. **Please retain this page for your reference.**

Application Process

1. Complete all sections of your application in its entirety. An incomplete application may cause a delay in processing.
2. Determine the appropriate application fee based upon whether the company is a member or non-member. **See Section II of the application.**
3. Submit a copy of your application with payment to TRSA by check or credit card. Applications are accepted by U.S. Postal Service, Courier Service (i.e., UPS, FedEx), or e-mail. **See Section X of the application.**
4. Confirmation of receipt of your application along with additional information will be emailed to you from TRSA.
5. TRSA Clean Green Certification Data Report Form: After TRSA receives your application and fees, a *TRSA Clean Green Certification Data Report Form* will be emailed to the primary contact indicated on the application. **This form must be returned to TRSA to complete your application.**

Certification Process

1. Once the *Clean Green Certification Data Report Form* has been evaluated, TRSA will notify the primary contact via email regarding certification decision.
2. Once certified, the primary contact will be informed of the audit process.

Inspection Process

1. Clean Green certification audits will be conducted in the primary plant once during the three-year certification period.
2. Auditors must have access to certified facilities during normal business hours to conduct audits for the purpose of determining compliance with this standard. Audits will be scheduled at a mutually agreeable time between the TRSA Auditor and the laundry facility. For more information regarding audits, reference Section 5 of the [Standard for TRSA Clean Green Certification](#).
3. Once an audit is conducted, expenses incurred by TRSA for onsite audits will be invoiced separately based on actual costs.



CLEAN GREEN®
TRSA Certified
Reusable Textile Industry

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TRSA Clean Green Certification Renewal Application

Important Information

Please reference the *TRSA Clean Green Application, Inspection and Certification Process* document while completing this application. **Please complete all sections in their entirety.**

Section I: General Information

Please indicate your expiration date: _____

Company Name: _____

Primary Plant Address: _____

City: _____ State: _____ Postal Code: _____

Telephone: _____ Fax: _____

Website: _____ Email: _____

Primary Contact: _____ Title: _____

Primary Contact's Email: _____

Audit On-site Contact Name (if different than primary contact): _____

Audit On-site Cell Phone: _____ Audit On-site Contact's Email: _____

Billing Address: (if different than primary plant address)

Address: _____

City: _____ State: _____ Postal Code: _____

Billing Contact Name: _____ Telephone: _____

Billing Contact's Email: _____

Section II: Clean Green Program Fees

Program Fees		Number of Plants			
		1-3	4-15	16-30	31+
Certification Fee ¹ (Paid Annually)	Member:	\$2,000	\$1,800	\$1,600	\$1,400
	Non-member:	\$4,000	\$3,600	\$3,200	\$2,800
Renewal Audit Fee	Member:	\$2,500 ^{2,3}			
	Non-member:	\$5,000 ^{2,3}			
Total Number of plants to be enrolled ⁴					

¹Dependent on total number of plants enrolled.

²Audits may be conducted on 10% of a company's plants over the three-year certification period. ³Does not include auditor's cost for travel, which is billed separately based on actual cost.

⁴Cleanroom facilities are exempt from the 100% enrollment requirement. New acquisitions are exempted from submission for three years from the date of acquisition.

Section III: Indemnification Notice

Applicant shall indemnify and hold harmless TRSA, its officers, directors, members, and employees against any and all suits, actions, claims, damages, losses, liabilities, judgments, awards and costs (including reasonable legal fees and expenses), that may be sustained or incurred by, relating to, arising out of or resulting from any acts or omissions of applicant in connection with its use of the Clean Green trademark or certification program, or its violation or breach of any term or requirement of this Contract.

Section IV: Confidentiality Statement

Information included in this application is strictly confidential. All information submitted on the application and in conjunction with the application will be held confidentially by TRSA and will not be disclosed to any third party without written consent of the Applicant. Access to the Application and all associated data will be restricted to personnel who need the information in order to fulfill the certification requirements.

Section V: Media Notification

TRSA reserves to right to announce the acquisition of certifications to the laundry industry and media outlets via press releases, website updates, weekly newsletters and or *Textile Services Magazine*.

Section VI: Conflict of Interest Statement

It is TRSA policy that employees of TRSA must be free from conflicts of interest that could adversely influence their judgment, objectivity or loyalty to TRSA in conducting TRSA business activities. TRSA recognizes that employees may take part in legitimate financial, business, charitable and other activities outside their jobs, but any potential conflict of interest raised by those activities must be disclosed promptly to TRSA management.

Section VII: Inspection Cancellations

Inspections cancelled less than 14 days from the date of inspection will be subjected to a \$1,000 cancellation fee plus all inspector's cost for travel, which will be billed separately based on actual costs.

Section VIII: Payment Information

Amount Due (Certification & Inspection Fees): _____

Check Enclosed Credit Card Type: VISA MasterCard AMEX Discover

Credit Card Number: _____ Exp. Date: ____/____/____ CVV#: _____

Cardholder Name: _____

Cardholder Signature: _____ Date: _____

Section IX: Payment Schedule

Fee Type	Explanation
Certification Fee(s)	Full payment must be received with your application
Audit Fee(s)	Full payment must be received with your application
Auditor Costs	Invoiced separately, based on actual cost, after completion of inspection

Section X: Application Submission

Applications may be mailed, courier serviced, or emailed to TRSA. **For your security, if emailing and paying by credit card, please call us with your credit card information or password protect your document.**

Section XI: Authorization and Signature

Printed Name

Signature

Date: _____

Title: _____